

JOB TITLE: High School Principal
REPORTS TO: Superintendent
STATUS: Full-time, beginning July 1, 2008

POSITION SUMMARY:

- Responsible for the day-to-day operation and supervision of the High School program.
- Hire, monitor, support, and evaluate High School faculty in cooperation with the Superintendent.
- Provide spiritual leadership to students and faculty.
- Work with the Superintendent in the preparation and monitoring of the High School budget and expenditures.
- Serve as a liaison between the High School and board, submitting regular reports to the Board and implementing Board policy.
- Oversee recruitment and admission of High School students including new family interviews and promotional events.
- Establish and maintain academic and behavioral guidelines for students.
- Collaborate with Superintendent and Board on long-range and strategic planning.
- Serve as the spokesperson for the High School through regular communication to parents, students, and the broader school community.

POSITION REQUIREMENTS:

- Passionate Christian, active in a Bible-believing church
- Passion for a reformed Christian perspective on education; in agreement with the school's Mission, Core Values, Statement of Faith, and ESLRs
- Exhibit the qualities of spiritual leadership including maturity, discernment, patience, objectivity, and good stewardship
- Calling to serve Christ through serving students and families at CCCS
- Love for young people
- Organizational and communication skills
- Teaching experience

PREFERRED QUALIFICATIONS:

- Masters in Administration
- Administrative Experience

PROCESS:

- Send Resume to B.J. Huizenga, Superintendent (bjhuizenga@cccsc.org)
- Fill out application